



## **Minutes for Governing Board Meeting - April 17, 2023**

04/17/2023 | 03:30 PM - (GMT-05:00) Eastern Time (US & Canada)

Zoom

### **Attendees (18)**

Mr. David Schaap; Mr. David Hein; Mr. Mike Gossert; Mr. Benjamin Pratt; Ms. Marsha Pleta; Ms. Sabrina Backer; Major Thomas Kerek; Mr. Ronald Cole; Ms. Allison Mathis; Staff: Mr. Nathan Mains, Ms. Becky Dussinger, Ms. Linda Randby, Ms. Christina Griffiths; Ms. Britta Barrickman; Ms. Fawn McClure, Mr. James Scheirer, Mr. Kyle Fronk, Ms. Megan Hamm

### **Call to Order, Pledge and Welcome Comments**

3:31 pm

Meeting was called to order by Board President David Schaap

### **Strategic Action Items**

3:32 pm

Governing Board discussion and proposals for 2022 bylaws updates

- A copy of the current PSBA Bylaws was provided for review
- PSBA management did not recommend any changes this year
- Items to improve member attendance discussed
  - Delegate Assembly Location and Date relative to PSBA Leadership Conference
  - Staff will gather additional info for board to review at next board meeting

3:42 pm

Discussion and approval of updated CEO position description

- Noted that current position description has not been updated since 2018. Nathan worked with David Schaap and Kathy Swope to develop an updated description reflective of the current work.
- Updated position description provided to Governing Board prior to meeting

Motion for approval of updated CEO position description

- Move: Michael Gossert; Second: David Hein
- Unanimous Decision; 8 – Yes/ 0 – No

3:45 pm

#### Approval of PIAA State and District representatives

- List provided to Governing Board prior to meeting
- Board asked to choose one of the two applicants from Section 6
  - Motion to approve all recommended applicants and Charles Glasser for Section 6
    - Move: Thomas Kerek; Second: Michael Gossert
    - Unanimous Decision; 8 – Yes/ 0 – No

3:50 pm

#### Review of 2023-2025 PSBA Compensation Plan

- The proposed plan, including the compensation matrix, was distributed via email prior to meeting

#### Motion for approval of 2023-2025 PSBA Compensation Plan

- Move: Ronald Cole; Second: Thomas Kerek
- Unanimous Decision; 8 – Yes/ 0 – No

### **Updates/Consent Items**

3:35 pm

#### CEO Report

- PSBA Team Report and OKR Update provided to board members prior to meeting
- Announcement of PSBA's participation in National School Attorneys Association (NSAA)
- PennSSI
  - Invitation to Ribbon Cutting Ceremony on May 8, 2023
  - Website now live
  - Informational video published on website
- Building Roof Renovation
  - Renovation on track to be ready for solar panels
- Delegate Assembly
  - Discussion of past year's event format and attendance

4:02 pm

#### Review of 2023 COSSBA National Meeting

- Successful first COSSBA National Conference
- 2024 COSSBA Conference in Dallas, TX

4:05 pm

Approval of Minutes: January 26, 2023; Approval of financials

- Motion to approve minutes
  - Move: David Hein; Second: Thomas Kerek
  - Unanimous Decision; 8 – Yes/ 0 – No
- Motion to approve financials
  - Move: Marsha Pleta; Second: Michael Gossert
  - Unanimous Decision; 8 – Yes/ 0 – No

## **Adjourn**

4:08 pm

Adjourn

- Move: David Hein; Second: Thomas Kerek
- Unanimous Decision; 8 – Yes/ 0 – No
- Board President, David Schaap adjourned meeting