



MINUTES
PSBA
Governing Board
Governing Board Meeting – Conference Call
Monday, December 2, 2019, 9:30 am - 2:30 pm
PSBA Headquarters - Conference Call

In Attendance

Member

Daniel O'Keefe, At Large Representative West; David Hutchinson, President; Eric Wolfgang, President Elect; Maura Buri, At Large Representative East; Michael Faccinnetto, Immediate Past President; Mike Gossert, Treasurer; Sabrina Backer, Sectional Advisor Co-Lead; Tom Kerek, Sectional Advisor Co-Lead

Staff

Annette Stevenson, Chief Communications Officer; Britta Barrickman, Chief Member Services Officer; Christina Griffiths, COO; John Callahan, Chief Advocacy Officer; Kyle Fronk, Senior Director of Finance; Nathan Mains, CEO; Sherri Houck, Executive Assistant

Not in Attendance

Member

Bethanne Zeigler, Advisory Council Chair; Larry Augustine, Central At-Large Representative, Art Levinowitz, Vice President

Pennsylvania School Boards Association

The Association of public-school leaders advancing excellence in education through superior training and powerful advocacy

I. 9:30 am - Call to Order

Call to order and Pledge

9:31 am – Meeting was called to order

II. STRATEGIC ACTION ITEMS - (Started with Audit since MaherDuessel, Lisa Ritter/Michelle Buskey were on a conference call)

A. 9:31 am - Audit Committee - Review and Approval of 2018-19 Audit Report

- Audit Committee met on Tuesday, November 12 with MaherDuessel; Lisa Ritter and Michelle Buskey to review the 2018 Audit
- Recommendation was made and motion accepted for committee to present to Governing Board
- Auditors Noted – the following
 - Audit ran smoothly
 - Documents were received in a timely manner
 - Consolidated and Financial Statements were provided
 - Strong Balance Sheet

Motion to Governing Board to accept the 2018 Audit

Move: Daniel O'Keefe Second: Tom Kerek Status: Passed Unanimously

III. STRATEGIC DISCUSSION

A. 9:55 am – Future of PSBA/PASA Conference – Continues Discussion and Review of Concept

- Discussion on Future Conference Concepts
- Document was provided to Governing Board of possible changes from 2020 through 2025; which would have substantial savings
 - Change in actual days that conference would be held
 - Looking to move side meetings either before or after scheduled conference
 - Possibility of moving Delegate Assembly off-site; would still be in compliance with the Bylaws

Motion to accept the staff recommendations

Move: Daniel O'Keefe Second: Tom Kerek Status Approved Unanimously

IV. STRATEGIC ACTION ITEMS

A. 10:20 am – Resolution for Policy Committee Report

- The Governing Board approves the updated PSBA Policy Manual. The manual has undergone a comprehensive review and update which includes revised formatting
- Policy Committee Report
 - Comprehensive Review of the manual was completed; bylaws have been updated as needed
 - BoardPaq - Library clean-up to house all documents

Motion to accept this proposal

Move: Eric Wolfgang Second: Tom Kerek Status: Passed Unanimously

B. 10:25 am – Policy 201

- Policy 201 - Accredited School Director Leader Designation (Proposed)
 - Document was provided to Governing Board for review

Motion to accept this proposal

Move: Eric Wolfgang Second: Tom Kerek Status: Passed Unanimously

C. 10:30 am - Bylaws Committee - Report of Meeting

- Bylaws Committee was scheduled to meeting at PSBA Headquarters on Saturday, November 9
 - 3 Year comprehensive Review; did not have a quorum
 - Reschedule for late January / early February; asking committee to review independently
 - Nothing to report

D. 10:35 am - Finance Committee - Approval of Dues for 2020-21

- Finance Committee Met and reviewed the new proposal for membership dues
 - Document was provided for review
 - Dues recommendations for both school districts and intermediate units

Motion to approve the dues increase structure

Move: Mike Gossert second Michael Faccinetto Status: Passed Unanimously

E. 10:45 am - NSBA Center for Safe Schools Membership Proposal Discussion

- PSBA would work with NSBA on marketing efforts
 - PSBA would be able to provide this to membership, as a benefit for joining PSBA
 - Roll-out in the February/March Timeframe
 - Board was interested in moving forward
 - PSBA will reach back out to NSBA for next steps
 - Paperwork will be provided to Governing Board for review

F. 10:50 am - AMS System Update

- Gap Analysis - couple of additions
- Election Management product
- Working to finalize contract by the end of the year
- Some departments have already had a demo
- Timeline is in place
- Progress continued to be shared with Governing Board

V. UPDATES / CONSENT ITEMS

A. 10:55 am -CEO Report

- Team reports were provided to Governing Board for review
 - New Member Data Collection and Mailing
 - Program was a success
 - Data collection was received and loaded into membership system
 - Package was mailed to new school directors and re-elected; approximately 2500 were mailed two weeks after election
 - Receiving good feedback on the packages
- RQD Update
 - Required Training Update
 - 15 Training sites across the state
 - Training at each location will be for both the Required and New School Directors
 - Approximately 520-600 registered across all sites
 - Follow-up in January
 - On-Line sessions will be available

B. 11:00 am - Routine Business

- Approval of Minutes

Motion for approval of Governing Board Minutes from Sunday, September 8, 2019

Move: Eric Wolfgang Second: Tom Kerek Status: Passed Unanimously

- Approval of Financials

Motion for approval of Financials; October 31, 2019 Income Statement

Move: Maura Buri Second: Tom Kerek Status: Passed Unanimously

- Approval of Changes to Solicitor Association Bylaws

Motion for approval of changes to Solicitors Bylaws - Document provided to Governing Board for review

Move: Tom Kerek Second: Maura Buri Status: Passed Unanimously

- Approval of Resolution for School Director Recognition Month

Motion for approval of School Director Recognition Month document; as of re-affirmed date by the Governing Board

Move: Eric Wolfgang Second: Maura Buri Status: Passed Unanimously

- Approval of 2020 Governance Calendar

Motion for approval of 2020 Governance Calendar

Move: Mike Gossert Second: Michael Faccinnetto Status: Passed Unanimously

VI. 11:05am – New Business

A. Request Board Approval - 2020 PaPEF Board of Directors

Motion for approval of PaPEF Board of Directors

Move: Eric Wolfgang Second: Tom Kerek Status: Passed Unanimously

B. Resolution for Recognition of Outgoing Board Members

- The Governing Board wishes to recognize the service of PSBA Immediate Past President Michael Faccinnetto and Central Region Representative Larry Augustine. Both have served multiple years on the Governing Board on multiple committees and task forces. Both have provided their time and talent without hesitation and provided guidance that has significantly impacted PSBA. The Governing Board honors their service and thanks them for their dedication to education and the work of PSBA

Motion for approval; Resolution for Recognition of Outgoing Board Members

Move: Eric Wolfgang Second: David Hutchinson Status: Passed Unanimously

C. Recognition of Outgoing PSBA President

- Thank you to David for his term as President

D. Announcement of January Meeting Date:

- January Meeting – Thursday, January 23, 2020
 - 10:00 am Orientation
 - 11:00 am Board Meeting
- Joint Board Dinner with PASA/PASBO/PA Principals;
 - Thursday, January 23, 2020 – Evening

VII. 11:15 am – Adjourn

Motion for adjournment

Move: Mike Gossert Second: Sabrina Backer Status: Passed Unanimously