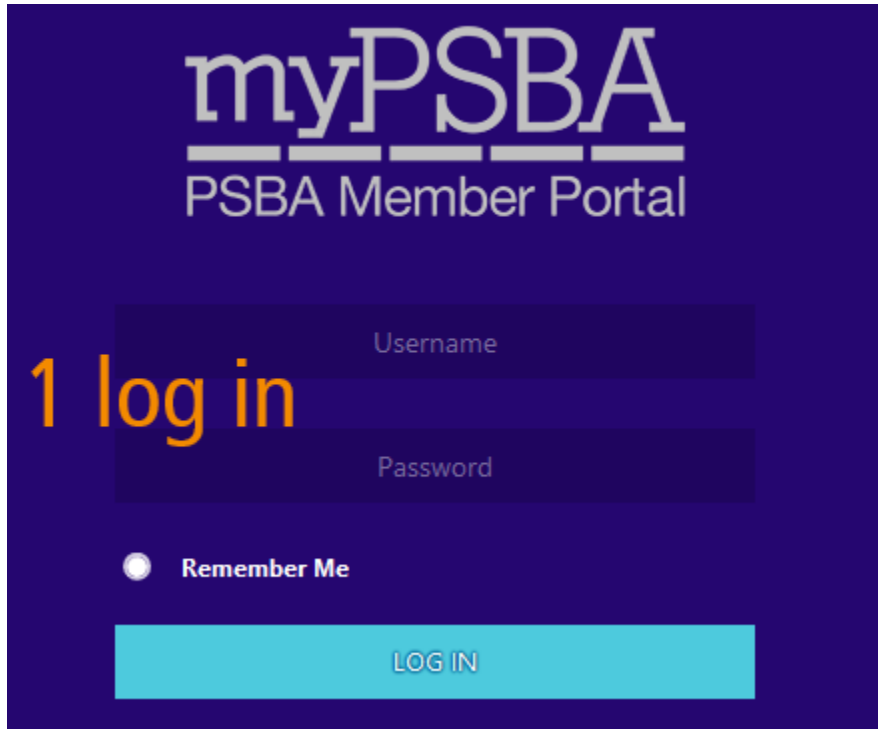


1. Login to myPSBA.org



2. Click on 'My Transcript' at the top of the page



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3. Scroll to the very bottom of the page
4. Click on 'My Certificate Collection'

Online Learning Transcript

Keep track of all your online learning courses, badges and certificates from this central location. Course enrollment certificates that you earn can be seen by clicking on the appropriate header. If you wish to see the open backpack

MY COURSES

ENROLLED (17)

COMPLETED (6)







4 MY BADGE COLLECTION

MY CERTIFICATE COLLECTION

5. Click 'OPEN MYPSBA BACKPACK'

MY BADGE COLLECTION

OPEN MYPSBA BACKPACK >>

 <p>Badge: Act Ethically Earned: 09/20/2018 Expires: Never</p>	 <p>Badge: Advocate Earnestly Earned: 09/20/2018 Expires: Never</p>
 <p>Badge: Communicate Clearly Earned: 09/20/2018 Expires: Never</p>	 <p>Badge: Evaluate Continuously Earned: 09/20/2018 Expires: Never</p>
	

6. Click on 'RQD – New' or 'RQD Advanced' School Director Certificate



7. In the top left hand corner, Click [Download Certificate]



Badge Details:

Badge:	RQD - Advanced School Director
Description	
Issued:	2019-12-09 05:00:00
Expires:	Never
Criteria	

Issuer Details:

Pennsylvania School Boards Association [[Website](#)]

8. Your computer will either automatically download the certificate to your downloads folder on your computer **OR** prompt you to open or save the certificate
9. Print