



Publications Order Form

Standard Quantity Discounts Per Title:
10% for 10 or more copies of one title

Updated 3/2019

LEADERSHIP

Becoming a Better Board Member – Third Edition (2006)

Key Work of School Boards Guidebook, The (2015)

School Board Secretary's Handbook (2017)

LEGAL

Labor Relations for School Leaders (2018)

Essentials of Parliamentary Procedure (10 for \$30)

A Practical Guide to the Pennsylvania Sunshine Act (2009) (Out of stock. Under revision)

*Pennsylvania School Law Handbook (2018) Postage & handling included

Pennsylvania School Law Handbook (2018) Bundle (10 copies) 20% discount

List Price	Member Discount Price	Quantity	Amount
\$35.00	\$25.95	_____	_____
\$34.95	\$24.95	_____	_____
\$34.95	\$24.95	_____	_____
\$89.95	\$69.95	_____	_____
\$10.95	\$4.00	_____	_____
N/A	N/A	_____	_____
\$115.00	\$85.00	_____	_____
\$920.00	\$680.00	_____	_____

Books may be returned upon approval. A 10% restocking fee will be applied.

Subtotal \$ _____

+ Postage and Handling (see below) \$ _____

Subtotal \$ _____

+ 6% PA Sales Tax, if applicable \$ _____

TOTAL AMOUNT OF ORDER \$ _____



*eBook option

This title is available as an ebook through Vital Source. To access these titles, visit www.vitalsource.com and search for the book title.

Please send me the items indicated on this form.

PREPAYMENT REQUIRED FOR ORDERS OF \$50 OR LESS. ADD POSTAGE AND HANDLING CHARGES TO ALL ORDERS USING CHART. I am enclosing a check for \$ _____. **Make check payable to Pennsylvania School Boards Association.** Please bill my school entity.

Credit Card: VISA MasterCard Card # _____ Exp. Date _____ CVV _____
Name on Card _____ Billing ZIP Code _____

Please provide a street address for delivery purposes; carrier will NOT deliver to a P.O. box.

Name _____ Daytime Phone _____

School Entity _____ Address _____

City _____ State _____ ZIP+4 _____

Authorized Signature _____ Date _____

Postage and handling charges

- To be added to all orders, except storage boxes.
- PREPAYMENT REQUIRED FOR ORDERS OF \$50 OR LESS.**
- Purchaser must add postage and handling charges using chart.

Up to \$24.99	\$ 5.95	\$75-99.99	11.95	\$150 and above	21.95
\$25-49.99	7.95	\$100-124.99	\$13.95		
\$50-74.99	9.95	\$125-149.99	15.95		



400 Bent Creek Blvd., Mechanicsburg, PA 17050-1873
Tel: (800) 932-0588 • (717) 506-2450, ext. 3312 or 3418
Fax: (717) 506-2451 • www.psba.org
Accounts.receivable@psba.org