



MINUTES
PSBA
Governing Board
Governing Board - December 2018 Meeting
Wednesday, December 5, 2018, 10:00 am - 2:00 pm
PSBA Headquarters

In Attendance

Member

Daniel O'Keefe, At Large Representative West; David Hutchinson, President; Eric Wolfgang, President Elect; Kathy Swope, Immediate Past President; Maura Buri, At Large Representative East; Michael Faccinnetto, Immediate Past President; Sabrina Backer, Sectional Advisor Co-Lead; Tom Kerek, Sectional Advisor Co-Lead

Staff

Ashley White, Sr. Director of Strategic Initiatives; Britta Barrickman, Chief Member Services Officer; Christina Griffiths, COO; James Scheirer, Chief Information Officer; Kyle Fronk, Senior Director of Finance; Nathan Mains, CEO; Sherri Houck, Executive Assistant

Not In Attendance

Member

Carl Moore, Affiliate Council Chairperson; Larry Augustine, Central At-Large Representative; Mike Gossert, Treasurer

Staff

Deidre Lenker, Chief Human Resource Officer; John Callahan, Chief Advocacy Officer

Pennsylvania School Boards Association
 The Association of public school leaders advancing excellence in education through superior training and powerful advocacy

I. Welcome**M Faccinnetto**

10:00 am Call to Order; Pledge and Welcome

A. Meeting was called to order at 10:02 am

M Faccinnetto

II. STRATEGIC DISCUSSIONS

A. 10:05 am - Update and review of PSBA Audit for 2017-18

C Griffiths

Michelle Buskey and Lisa Ritter, Maher Duessel; David Hutchinson, PSBA President Elect

10:05 am - Lisa Ritter and Michelle Buskey of Maher Duessel discussed the Audit with the Governing Board; following documents were reviewed

- Communication Letter - went over highlights of the Audit: Financial Reporting, Building Renovations, Grant Entries, Reconciliation of Billing and Software (resolve working with 2 system; updated system being looked at)

- Management Letter

- Financial Statements - Financials were presented with a positive cash flow due to building improvements and investments, current asset ratio is very healthy; liabilities are current, no long term; net assets unrestricted; provided explanation of items on designated pages

Mike Faccinnetto moved for the Governing Board to go into Executive Session @ 10:25 am with Maher Duessel

Out of Executive Session @ 10:35 am; Mike Faccinnetto moved for the motion of the board to accept the Audit; Tom Kerek accepted the motion; Kathy Swope seconded

- B. 10:35 am - Policy Discussion C Griffiths
- Allwein Policy - 732 C Griffiths
 - Ala Carte Services Policy
- Review policy recommendations and provided suggestions for changes to Policy 732 and new services Policy 706
- C. 10:50 am - 2019-20 Dues Proposal N Mains
- Board received a request from PSBA staff on dues. Discussed the need to implement an increase after a 5 year freeze
- Motion from Kathy Swope to approve the dues recommendation for districts and intermediate units; seconded by Sabrina Backer
- D. 11:05 am - AMS Software Proposal and Request N Mains
- Nathan discussed with Governing Board at the September Board meeting
- 4 Teams have communicated with numerous software vendors
 - Currently there are 2 leading contenders
 - No recommendation at this time; continuing to review and decide what will be best for the association
 - Will bring back to the board for the January meeting

III. STRATEGIC ACTION ITEMS

- A. 11:15 am - Executive Session / Legal Update N Mains
- Motion to go into Executive Session at 11:15 am
- Tom accepted; Maura seconded
- Motion for end of Executive Session at 11:41 am
- Mike accepted; Kathy seconded
- B. 11:41 am - Leadership Development Committee K Swope
- LDC (Looking to develop future leaders)
- Ashley White is the staff coordinator
 - 10 to 12 individuals visited with LDC at the conference
 - Looking to create Task Force; to examine ways to improve the process
- Motion to
- Review charter - minor changes
 - Accept revised charter
 - Policy 303 deleted; no longer have
- Move: Kathy Swope Second: Maura Buri Status:
- Motion to ask 2019 Governing Board to make bylaw change recommendations to include
 - Additional Changes
 - Clarify Language
 - Alter Term "Highly Qualified"
- Move: Kathy Swope Second: Eric Wolfgang Status: Passed
- C. 12:00 - Break for Governing Board / Staff Holiday Luncheon
- 1:14 pm - Reconvene Meeting
- D. 1:15 pm - Committee Action: Finance Committee Report M Gossert

- Minutes from Finance Committee Meeting (November 12, 2018); provided for review

IV. UPDATES / CONSENT ITEMS

A. 1:20 pm - CEO Report

N Mains

- Nathan provided handouts for the board to review of the following items:
 - *Graphs detailing survey information from the School Leadership Conference and School Safety Exchange
 - *Letter from Government Affairs to Governor Wolf regarding Education Funding
 - *Job description and responsibilities of Sectional Advisors and Liaisons
 - *2019 Governance Calendar
- Reminder to board of the January 24, 2019 Orientation and Board Meeting
- Reminder to board of combined boards dinner (PSBA/PASA/PASBO/PA Principals Association)
 - Nomination / Election of Co-Lead Sectional Advisor
 - Letter provided to board: Notification that Tom Kerek was unanimously elected to serve a two-year term as Sectional Co-Lead sitting on the Governing Board
 - Team Updates
 - Reports were provided to the board for review
 - CRA Interview Summary
 - Results from CRA interview with board members were provided
 - CRA will be meeting with staff on Monday, January 7 and Tuesday, January 8

B. 1:30 pm - Routine Business

M Faccinnetto

- Approval of Minutes 9/17 and 11/8 - 2018
 - Motion to approve Minutes from the following Governing Board Meetings
 - September 17, 2018 - Washington DC
 - November 8, 2018 - Conference Call
 - Move: Kathy Swope Second: Tom Kerek Status: Passed
- Approval of Financials
 - Motion to approve Financials
 - Move: Kathy Swope Second: Tom Kerek Status: Passed

C. 1:40 pm - Adjourn

M Faccinnetto

- Motion to adjourn meeting
 - Move: Kathy Swope Second: Michael Faccinnetto Status: Passed