

RIGHT-TO-KNOW REQUEST

DATE REQUESTED: May 15, 2015

REQUEST SUBMITTED BY: E-MAIL

NAME OF REQUESTER : Pennsylvania School Boards Association ("PSBA")

STREET ADDRESS: 400 Bent Creek Blvd.

CITY/STATE/COUNTY/ZIP: Mechanicsburg, PA, Cumberland County, 17056

EMAIL: request@psba.org **TELEPHONE:** 717-506-2450 x- 3348

RECORDS REQUESTED:

Pursuant to the Pennsylvania Right-to-Know Law, PSBA requests the records identified in the list below in an electronic format. If the agency is providing hard copies instead of electronic records, PSBA requests notification of the costs required by the agency to provide copies. Notification may be made through the email address provided above.

Specifically, PSBA requests:

- 1.) Records that provide information regarding the number and course names of Advanced Placement courses, International Baccalaureate courses, or college preparatory courses offered by your school for the current school year and each of the last three school years.
- 2.) Records containing the salary, compensation and benefits of the chief administrator, principals, assistant principals, business manager, human resources director, and other school administrators employed by your school during the current school year and each of the last three school years. The records requested include those pertaining to any consultants or independent contractors employed or retained for the purpose of performing the functions of the aforementioned positions.
- 3.) Records with information regarding any foundations established for the purpose of providing financial or other support to your school or its students including:
 - a. any contract or agreement between your school and such a foundation which was in force at any time within the past ten years.

- b. information regarding any donations that your school has received from such foundation within the last two years.
- 4.) Records containing information regarding the amounts and sources of any donations made to your school or expenditures made on behalf of or for the benefit of your school by one or more educational improvement organizations with funds derived from educational improvement and opportunity scholarship tax credits established under Article XVII-F (Educational Tax Credits) of the Tax Reform Code of 1971 (72 P.S. § 8701-F *et seq.*).
- 5.) Records of any agreement providing for the purchase, sale or lease of real property by your school within the last five years.
- 6.) All contracts, invoices, marketing plans, or other records with information regarding expenditures for advertising in any media including billboards, print, electronic, television, radio, multimedia or the sponsorship of conferences or events. The records requested include those that are possessed or maintained by a third party.

DO YOU WANT COPIES? YES (electronic copies are preferred)

DO YOU WANT TO INSPECT THE RECORDS? NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE OF THE COST OF PROVIDING COPIES? YES. PSBA requests notification of any costs associated with providing the requested records.

FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER:

☐ I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*