

SECTION: PROPERTY

TITLE: ENERGY MANAGEMENT

ADOPTED: June 22, 2009

REVISED:

HEMPFIELD AREA SCHOOL DISTRICT

717. ENERGY MANAGEMENT	
1. Purpose	The School Board of the Hempfield Area School District sets these guidelines to ensure that effort is made to conserve energy and natural resources while exercising sound financial management.
2. Authority	The implementation of this policy is the joint responsibility of the administration, professional staff, support personnel, students and community members using district buildings. Success is based on cooperation at all levels. The Board will assign an Energy Management Consultant to assist in the implementation of this policy. The Director of Buildings and Grounds will directly supervise the Energy Management Consultant.
3. Guidelines	<p>The Administration will maintain accurate records of energy consumption and cost of energy and will provide information to the Board and community on the goals and progress of the energy conservation program.</p> <p>The building principal will be accountable for the energy conservation program in his/her building. Energy audits will be conducted periodically and the energy conservation program updated as required to ensure the continual reduction in energy consumption. Both of which will be shared with the building principal and staff. Judicious use of the various energy systems for each building will be the joint responsibility of the Energy Management Consultant and the maintenance and custodial staff to ensure that an efficient posture is maintained on a daily basis.</p> <p>To ensure the overall success of the energy management program, the following specific areas of emphasis will be adopted:</p> <ol style="list-style-type: none">1. All district personnel will be expected to contribute to energy efficiency in our district.2. The temperature ranges will be maintained within the ranges established. <p>Mechanical systems unable to meet these requirements will be reported as a priority problem and will be addressed in a timely manner.</p>

<p>4. Delegation of Responsibility</p>	<p>Definitions –</p> <p>Occupied - Regularly scheduled class, in-service and event hours.</p> <p>Unoccupied - All other hours.</p> <p>a. Heating Season - Occupied</p> <ul style="list-style-type: none">1) Classrooms 68 - 72 F2) Offices 68 - 72 F3) Shower Rooms 68 - 72 F4) Halls & Stairs 63 - 67 F5) Auditoriums 68 - 72 F6) Gymnasiums 65 - 68 F7) Swimming Pool 78 - 80 F <p>b. Heating Season - Unoccupied</p> <ul style="list-style-type: none">1) All Spaces 55 - 60 F <p>c. Occupied air conditioned spaces during the cooling season:</p> <ul style="list-style-type: none">1) All Spaces 74 - 78 F <p>d. Unoccupied air conditioned spaces during the cooling season:</p> <ul style="list-style-type: none">1) All mechanical cooling equipment shall be turned off or to an unoccupied mode when the space it serves is unoccupied for more than a few hours. <p>The School Board of the Hempfield Area School District directs the Superintendent and/or his/her agents to develop short and long range strategies in the areas of facilities management and preventive maintenance.</p> <p>The district Energy Management Consultant and Director of Buildings & Grounds will be responsible for the run times of the HVAC equipment. The Energy Management Consultant will provide support for each building's energy conservation efforts.</p>
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