EAST PENN SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES

TITLE: CREATING A POSITION

ADOPTED: February 8, 1993

REVISED:

501. CREATING A POSITION

1. Purpose

The Board shall establish classified positions in order to provide programs and other support services consistent with the needs and resources of the community.

2. Authority

The Board shall determine the need for creating classified positions in accordance with these guidelines. The Board shall give primary consideration to the most effective management of the district and its students. Recommendations for continuing or new classified positions will include:

1. A position description which delineates the major duties and responsibilities of the position.
2. The Superintendent shall be responsible for recommending new or additional classified positions.
3. The Board shall make the final determination for the number and kind of classified positions needed for the effective management of the district.

School Code
406

This replaces former policies CA, CB, CGB, CGC