

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: ASSIGNMENT AND TRANSFER

ADOPTED: February 8, 1993

REVISED:

EAST PENN SCHOOL DISTRICT

	309. ASSIGNMENT AND TRANSFER
1. Purpose	The assignment and transfer of administrative employees within the district shall be in accordance with the adopted organization chart of the district and shall conform to this policy.
2. Authority	The Superintendent has the responsibility for the assignment of all personnel in the schools and may transfer administrative personnel when such a transfer is deemed desirable or necessary to the effectiveness of the total educational program or the best interests of the district.
3. Delegation of Responsibility	<p>The Superintendent shall be responsible for the overall supervision of administrative personnel. Personnel in these categories are responsible and accountable to the district through the Superintendent, or designee, for the proper performance of their duties.</p> <p>In order to assure a high quality of administrator performance and to advance the instructional program of the district, a continuous program of administrator evaluation and regular reports shall be made and maintained by the Superintendent.</p>
School Code 511	This replaces former policy CGE